



**TOWN OF MILFORD, MASSACHUSETTS**  
**MILFORD YOUTH CENTER**  
MILFORD YOUTH COMMISSION  
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**Milford Youth Commission Minutes**  
**May 5, 2017**

**Members Present:** Jen Ward, Brenda Wheelock, Amy Tamagni, Steve Manguso, Katie Covell, Chuck Calagione, Sandra Caproni, Jeff Niro, Finance Committee Liaison, and Ron Taylor, Volunteer.

**Members Absent:** Mike Walsh, Susan Salamone and Fran Trafecante

- Meeting called to order by Amy Tamagni at 6:35 pm.
- Jen Ward reported the Program Coordinator position is now rated to Level 1, Step 3 effective 04/19/2017.
- The Revolving Account balance is \$63,396.24 as of 03/31/2017.
- Warrants for review and signatures.
- Katie Covell provided an update on the rental agreements.
- Jen Ward provided an update on the Renovation Committee.
- Jen Ward was nominated for the 2017 Unsung Heroine of Massachusetts Celebration and will be honored at the State House on 06/21/2017 from 1:00 pm to 4:00 pm for her valuable community contributions. Congratulations Jen!
- After School Program updates were provided for the May after school calendar and new programs including yoga, computer lab and woodworking.
- The Fashion Show will be held on 06/10/2017.
- The JAG/MYC team will be participating in the Relay for Life from 05/12/2017 to 05/13/2017.
- Volunteers are need to help with Celebrate Milford on 05/20/2017 and Telethon on 08/19/2017.
- Summer Camp update was provided.
- The grant writer funded through the CHNA 6 grant met with MYC staff to begin the process of identifying and writing grants on 05/07/2017.

- The May program donations were reviewed. Thank you to all that donated.
- Motion by Amy Tamagni to approve two (2) hours of donated gym time for the Class of 2019 Auction, seconded by Brenda Wheelock, and all in favor.
- Motion by Chuck Calagione to approve the recommendations to hire returning and/or current hire transfers for the Summer Camp Program, seconded by Steve Manguso, and all in favor.
- Motion by Amy Tamagni to approve the new hire recommendations for the Summer Camp Program, seconded by Chuck Calagione, and all in favor.
- Motion by Amy Tamagni to approve the use of either GoFundMe or Mobile Cause through United Way as a portal for the Telethon, seconded by Steve Manguso, and all in favor.
- Motion by Steve Manguso to approve the transfer of \$370.00 for the staff Excel training at Community Use, seconded by Amy Tamagni, and all in favor.
- Motion by Steve Manguso to nominate Ron Taylor for the open MYC board position, seconded by Chuck Calagione, and all in favor.
- Motion by Amy Tamagni to adjourn at 7:57 pm.
- **Next Board Meeting Monday June 5, 2017 at 6:30 pm at the Milford Youth Center.**