

MINUTES OF REGULAR SESSION –JUNE 5, 2017

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman William E. Kingkade Jr.; Selectmen William D. Buckley and Michael K. Walsh; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Mr. Buckley moved, seconded by Mr. Walsh: To sign the warrant, UNANIMOUS.
2. Mr. Walsh moved, seconded by Chairman Kingkade: To approve the Minutes of May 16, 2017 as submitted. Two in favor, One abstention (Mr. Buckley abstains) IT IS A VOTE.
3. Mr. Buckley moved, seconded by Mr. Walsh: To approve the Minutes of 22, 2017 as submitted, UNANIMOUS.
4. Mr. Buckley moved, seconded by Mr. Walsh: To approve the Minutes of May 8, 2017 as submitted, UNANIMOUS.
5. INVITATION TO SPEAK – None
6. Joseph M. Antonellis, Attorney for Bug Restaurant Holdings, LLC was present along with the proposed Manager Brian Roache, seeking a transfer of the All Alcohol Common Victualler and Common Victualler License from Captial BC Restaurants d/b/a Bugaboo Creek Steak House to Bug Restaurant Holdings, LLC as well as a transfer of location to 120-128 Medway Road and change of manager.
Mr. Buckley moved, seconded by Mr. Walsh: To approve the transfer of the All Alcohol Common Victualler License and Change of Manager, UNANIMOUS.

Mr. Buckley moved, seconded by Mr. Walsh: To approve the transfer of the Common Victualler License, UNANIMOUS.

Mr. Buckley moved, seconded by Mr. Walsh: To approve the change of location from 124 Medway Road to 120-128 Medway Road, UNANIMOUS.
7. Ms. Hadassah Rose, 18 Cedar Street, was present seeking a Second Hand as well as a Common Victualler License for The GanRivkah Center's d/b/a Treasurers and Trinkets, 319 ½ Main Street.
Mr. Buckley moved, seconded by Mr. Walsh to approve the Common Victualler license, subject to Board of Health review and approval, UNANIMOUS.

Mr. Buckley moved, seconded by Mr. Walsh: To approve the request for a Second Hand License at 329 ½ Main Street, UNANIMOUS.

8. Police Chief Thomas J. O'Loughlin; Jose Goncalves, President; and several members of the Portuguese Club; met with the Board to review the procedures that will be followed at the July 15 and 16, 2017 Portuguese Picnic. Chief O'Loughlin stated that he had met with the officers of the Portuguese Club after last year's picnic to address any issues of concern and also several times throughout the year. He noted that Police coverage will be similar to the past with officers on motorcycles patrolling the outlying streets and that the noise level of music (entertainment) will be strictly monitored. He further stated that additional staffing has been requested from the Massachusetts State Police. Entertainment will cease by 12:15AM on July 15th and 10:45PM on July 16th. Mr. Buckley moved, seconded by Mr. Walsh: To approve the One-Day All Alcoholic License (2), Saturday, July 15, 2017 12:00Noon to 1:00AM and Sunday, July 16, 2017 12:00 Noon to 11:00PM; the Live Entertainment License for July 15th from 7:30PM – 12:15AM and July 16 from 7:00PM-10:45PM; the Parade Permit for July 16, 2017, UNANIMOUS. (NB: All in accordance with the thirteen (13) stipulations provided by the Police Chief).

9. Robert DeDominick, Manager of Powerless, Inc. d/b/a The Tradesman, 284 West Street was present seeking a One-Day All Alcoholic license for Sunday, September 3, 2017 as well as a One-Day Entertainment License for a Labor Day Festival. Police Chief O'Loughlin was also in attendance. A discussion ensued regarding the number of detail officers; hours of detail coverage; the requirements for fire vehicle access to the site; crowd control and proper permitting for propane fuel for the food trucks. Chief O'Loughlin stated that the parking requirements are the same as last year's event.

Mr. Buckley moved, seconded by Mr. Walsh: To approve the request for a One day All Alcohol License for Sunday, September 3, 2017 from 12Noon – 12:00midnight, UNANIMOUS.

Mr. Buckley moved, seconded by Mr. Walsh: To approve the request for a One day Entertainment License from 12Noon-11:00PM based on the recommendations made by the Police Chief, UNANIMOUS.

10. After reviewing correspondence from Police Chief O'Loughlin regarding a request to place a "Children" warning sign: Mr. Buckley moved, seconded by Mr. Walsh: To approve the recommendation of the Police Chief, to place "Children" warning signs at each end of Green Street, UNANIMOUS.

11. After reviewing correspondence from Police Chief O'Loughlin regarding a request to install "FIRE LANE – TOW ZONE" signs from 6 Capitol Road to the intersection of Capitol Road and Congress Street: Mr. Buckley moved, seconded by Mr. Walsh: To approve the recommendation of the Police Chief, to install "FIRE LANE – TOW ZONE" signs from 6 Capitol Road to the intersection of Capitol Road and Congress Street, UNANIMOUS.

12. A Public Hearing was held at the request of National Grid and Verizon New England, Inc. regarding Plan #23946580 for Rock Hill Farm Road Pole #2 to relocate Joint Owned Pole #2 and anchor Rock Hill Farm Road 25' to the left. The reason for the relocation is to help customer at 61 Madden Avenue navigate out of driveway without having pole block vision. Mr. Josh Sztubor representing National Grid was present. Mr. Buckley moved, seconded by Mr. Walsh: To approve the above Plan #23946580 as submitted, UNANIMOUS.

13. TOWN ADMINISTRATOR'S REPORT

1. Senate Budget Funding Opioid Outreach and Intervention Program –Senator Fattman has informed me he has included in the Senate Budget the sum of \$50,000.00 for Milford Police and JAG regional opioid task force initiative.
2. Hopedale Contribution to Opioid Task Force Initiative – I am also pleased to report the Town of Hopedale did in fact at their May Town Meeting Warrant approve the sum of \$5,000.00 for the regional Task Force initiative and join Milford to help fight this most serious problem. This amount represents \$1 per person in Hopedale.
3. Senior Center – I would like to report that the needed repairs to the exterior of the Senior Center have been completed within budget. Specifically, we replaced siding and trim that was rotting, painted where needed and painted three exterior doors.
4. Council on Aging – I am pleased to report that Director, Sue Clark has applied for and received a grant in the amount of \$16,000.00 from the Metrowest Health Foundation to the Milford Council on Aging for their Wellness Program. This grant money will be used to help pay for trainers at Wellness Room at the Senior Center.
5. Senior Center – I want to thank Facilities Director Carlos Benjamin and volunteer worker, Brett Crosby, for spreading mulch at the Senior Center. Their hard work is most appreciated.
6. Route 16 TIP Project – I want to remind everyone there will be a public Hearing on the Route 16 TIP Project on Tuesday, June 20, 2017 at 6:30 PM at Upper Town Hall. The purpose of this hearing is to provide the public with the opportunity to become fully acquainted with the proposed Route 16 project. All views and comments made at the hearing will be reviewed and considered to the maximum extent possible.
The proposed Route 16 project extends 0.75 miles from Water Street in Milford west to Adin Street in Hopedale. It also includes 150 feet of Adin Street and 650 feet of Route 140 (Prospect Street and Cape Road). The proposed improvements include: new signals, geometric improvements and dedicated turning lanes at the Route 16/Route 140 intersection; new roadway pavements; new sidewalks and ADA complaint wheelchair ramps; drainage improvements; and a 5 foot wide roadway shoulder for bicycle accommodation.
7. Led Streetlight Project – I have been researching opportunities to convert our Town streetlights to LED lighting. There are two options available.
Option One – Department of Energy Resources Grant – The Department is offering a thirty per cent grant on the labor and material costs. This would require the Town to purchase and own the streetlights. Due to the age of the lights, the cost to purchase will be minimal

or no cost. We have 1,757 streetlights. Should the Town pursue this option there would be an upfront cost. The Town of Franklin has applied for this grant and the total cost is \$600,000.00. I would expect our cost would be similar. We would then have to pay all maintenance, repair and replacement costs as we would own the lights.

Option Two – NationalGrid Program – NationalGrid has a program to convert to LED streetlights as part of an energy efficiency program. NationalGrid would convert all the streetlights to LED streetlights at no cost to the Town. They will continue to maintain, repair and replace the new Led lights. The projected annual savings to the Town is between \$19,000.00 and \$28,000.00 per year. In addition, the Town would receive an energy efficiency incentive projected to be between \$90,000.00 and \$104,000.00.

It was the consensus of the Board to send a letter to National Grid expressing their interest to participate in the program to convert to LED streetlights.

Mr. Buckley expressed appreciation to Susan Clark, Senior Center Director for her efforts in obtaining \$16,000 through a Grant for the Wellness Program.

14. Town Administrator Villani provided correspondence outlining the proposed Application process for the position of Town Accountant as follows:

- Job Description
- Candidates shall review the Position Description, with particular attention to Basic Knowledge/Experience Requirements. Only qualified candidates are encouraged to apply.
- The application packet submitted by qualified candidates shall include, at a minimum, the following documents and/or information:
 - a) Letter of intent, including a statement of reasons why the candidate believes he/she is qualified for the position.
 - b) Up to date, comprehensive resume, detailing educational background and experience.
 - c) Evidence of educational coursework.

This information is due by August 8, 2017 to the Selectmen's Office.

- Week of August 9, 2017 Town Administrator, Finance Director and Board of Selectmen will review all applications.
- Week of August 14, 2017 Town Administrator and Finance Director to recommend three (3) candidates to be interviewed by the Board of Selectmen. Selectmen to select any additional candidates to be interviewed.
- August 21, 2017 Board of Selectmen to conduct interviews and make appointment.

It was the consensus of the Board to allow Mr. Villani to proceed with the proposed timeline.

15. Mr. Buckley moved, seconded by Mr. Walsh: To approve the contract for the Comprehensive Maintenance and Support System for HVAC to ENE Systems, 480 Neponset Street, Suite 11D, Canton, MA 02021 \$110,472.00 First Year, \$112,128.00 Second Year, \$113,808.00 Third Year for a Total of \$336,408.00; \$116,088.00 Fourth Year Option and \$116,088.00 Fifth Year Option, UNANIMOUS.
16. After reviewing correspondence from Town Counsel Moody regard a proposed rate increase from the Milford Water Company: Mr. Buckley moved, seconded by Mr. Walsh: To authorize Town Counsel to file an intervention on behalf of the Board at such time as the company should formalize its filing with the Department of Public Utilities, UNANIMOUS.
17. Mr. Buckley moved, seconded by Mr. Walsh: To approve the request from Ronald Pagnini Jr. to appoint Laura Mann as an additional member to the Downtown Revitalization Committee, UNANIMOUS.
18. After reviewing correspondence from Town Counsel Moody regarding a possible ban on Recreational Marijuana Retail Sales: Mr. Buckley moved, seconded by Mr. Walsh: To schedule a Special Election for a town wide vote on September 19, 2017 on the question: Shall the town prohibit the operation of Marijuana Retailers, as defined in G.L. c94G § 1 within the Town of Milford, as per the summary provided, UNANIMOUS.
19. Mr. Buckley moved, seconded by Mr. Walsh: To approve the request from Café Sorrento for a One-Day All Alcohol License for June 25, 2017, UNANIMOUS.
20. Mr. Buckley moved, seconded by Mr. Walsh: To accept the donation to the Milford Police Department from Benjamin Moore in the amount of \$2,500.00, UNANIMOUS.
21. Mr. Buckley moved, seconded by Mr. Walsh: To approve the request for a Permit To Obstruct for a Toll Road from the Milford Fire Department for September 9, 2017, UNANIMOUS.
22. Mr. Buckley requested that Town Administrator Villani provide an update of Public Safety incidents regarding 75 Highland Street.
23. Mr. Walsh requested that the Building Commissioner inspect the property at 28 Main Street. He stated that there are a number of tires piled up close to the sidewalk.
24. Mr. Kingkade requested that Town Administrator Villani obtain the number of specified members allowed on the Insurance Advisory Committee and the procedure to appoint members.

25. Mr. Kingkade suggested that Town Administrator Villani request that Town Clerk Amy Neves co-chair a committee to discuss possible polling changes, changing election dates, and reaching out to schools trying to increase our voting participation.

26. Mr. Kingkade requested that Town Administrator Villani suggest to the Town Moderator the possibility of establishing a specific end time to town meetings. He stated that after reviewing the number of articles that are submitted, an end time could be determined if the meeting had to continue to a second evening in order to dissolve the warrant. He further noted that this suggestion be forwarded to the Town Meeting Enhancement Initiative Committee for review and discussion.

27. Mr. Kingkade noted that he would like to review the fee schedule after receiving several complaints regarding filing fees for Zoning Board of Appeals Special Permits. Mr. Buckley suggested reviewing **all** the departments' schedule of fees.

28. After reviewing correspondence from the Board of Assessors as well as the Building Commissioner, Mr. Buckley requested a joint meeting with the Assessors and the Building Commissioner to discuss the coordinating of permitting schedules.

29. After reviewing correspondence from a resident requesting the posting of signs on town property, Mr. Buckley suggested that the Town Administrator have the Building Inspector contact the resident to provide information on the sign by laws.

30. Chairman Kingkade noted that the Milford Legion Baseball Club, Inc. will be hosting the 2017 State Tournament at Fino Field. He requested that a letter of support be sent to the Milford Legion Baseball Club.

31. Mr. Buckley moved, seconded by Mr. Walsh: To accept with regret the resignation of Harold S. Rhodes from the Commission on Disability, UNANIMOUS.

32. Mr. Buckley moved, seconded by Mr. Walsh: To accept with regret the resignation of Kristen Kibbee from the Milford Youth Commission, UNANIMOUS.

33. Mr. Buckley moved, seconded by Mr. Walsh: To accept with regret the resignation of Marc Schaen from the Finance Committee, UNANIMOUS.

34. Mr. Buckley moved, seconded by Chairman Kingkade: To accept with regret the resignation of Michael Walsh Sr. from the Milford Youth Commission, UNANIMOUS.

35. **INFORMATIONAL CORRESPONDENCE** None

36. Mr. Buckley moved, seconded by Mr. Walsh: To adjourn the Selectmen's meeting at 8:24PM, UNANIMOUS. ROLL CALL VOTE: Chairman William E. Kingkade, Jr.; Selectmen William D. Buckley and Michael K. Walsh all vote in the affirmative to go into Executive Session to discuss, Milford Water Company; Town Counsel's Contract; Claims Policy; Public Auction; Fire Chief's Contract and Medical Bills.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

Jean M. DeTore
Minutes Recorder

William E. Kingkade, Jr., Chairman

William D. Buckley

Michael K. Walsh