

MINUTES OF REGULAR SESSION –JANUARY 9, 2017

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman William D. Buckley; Selectmen Brian W. Murray, Esq.; William E. Kingkade Jr.; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Mr. Murray moved, seconded by Mr. Kingkade: To sign the warrant, UNANIMOUS.
2. Mr. Murray moved, seconded by Mr. Kingkade: To approve the Minutes of December 19, 2016 as submitted, UNANIMOUS.
3. INVITATION TO SPEAK – None
4. Mr. Gambino, translating for Ms. Maria Alegria Cela Caguana, were present seeking a Common Victualler License for Carolina’s Latin Restaurant, 94 Main Street, hours of operation Monday – Sunday 10:00AM -9:00PM. Mr. Murray moved, seconded by Mr. Kingkade to approve the request for a Common Victualler License, UNANIMOUS.
5. Town Counsel Moody provided information regarding the recent initiative petition for a law relative to the regulation and taxation of marijuana act. He noted that there are options under the new G.L. c.94G which might be utilized to control certain marijuana establishments as follows:
  - I. Total Ban – G.L. c. 94G, §3(a)(2)(1)
  - II. Limit the total number of establishments in Town to less than 20% of all non-pouring liquor licenses.
  - III. Establish a General By-Law limiting number of establishments to two (2) or more and limiting the siting.
  - IV. Zoning alternatives  
Town Counsel Moody provided a proposed article drafted by Town Planner Dunkin to amend the Zoning Bylaw.
  - V. General By-Law options beyond banning or numbers limitations.
  - VI. Board of Health Regulation
  - VII. Local Taxation

After a brief discussion, Mr. Kingkade noted that he would not support a moratorium but was in favor of the proposed zoning amendment drafted by Town Planner. Mr. Murray suggested establishing a task force consisting of a volunteer from the Police, IDC, Planning Board, and Board of Health for input and recommendations. Chairman Buckley suggested that the Police Chief, Town Counsel and Board of Health meet to discuss options and keep the board informed.

6. Town Administrator Villani summarized the updated Capital Plan which he, Finance Director Zachary Taylor and Town Treasurer Christopher Pilla compiled. He stated that they met with Department Heads for discussion in the preparation of their proposed capital plan. Some of the changes in the format from last year's Capital Plan are as follows:

1. Establishing a Retired Item list of all projects which appropriations were approved in the prior fiscal year
2. Listing Departments by name for easier access and review of quotes and information for each project
3. Provide a cover sheet for quick review of the total cost of capital items for each fiscal year and for each Department

Finance Director Zachary Taylor and Town Treasurer Christopher Pilla were present to provide input. Mr. Taylor noted that Department Heads were made aware of the need to prioritize project items considering priority levels to recommend sources of funding – free cash, raise and appropriate, stabilization, bonding, etc. He also outlined objectives, successes and challenges. After a lengthy discussion, it was the consensus of the board that the town needs to focus on the EPA plan going forward for Stormwater Permitting fees. Chairman Buckley requested a 5-year capital plan for the departments under the Selectmen for the next meeting.

## **7. TOWN ADMINISTRATOR'S REPORT**

1. Route 14 Bus Route Update- It has now been four (4) months of operation of our Bus Route in Milford. We have seen a steady rise in the number of riders each month. The route had an average of 43 riders per day in December. I attended a Transportation Advisory Meeting last Wednesday. Carl Damegella of the MWRTA was present to discuss the progress of the Route and a revision for the Route. Beginning today, the Route will begin in Milford at Quarry Square, instead of in Holliston. The Route 6 Bus will connect with the Milford Route 14 bus at Quarry Square. This will hopefully shorten the time of the bus loop as it will be entirely in Milford. We are also adding a stop at Reliant Medical on Route 140 as we have received several requests for this to be a permanent stop. The MWRTA and Transportation Advisory Committee are also strongly considering a stop at the Milford Library. The Committee is also reviewing the Ridership numbers for each stop on the Route to better assess future Route revisions. In addition, the MWRTA has hired a consultant to perform an overall assessment of their service in the next few months. Once that is completed we will have more specific data as to ridership to hopefully include what time riders are getting on the bus and at what stops. This will help in making future decisions to revise the route. I also attended a CHNA Bidders Conference last Friday to initiate the Intent to Apply Process for a grant for the Bus Route under the Public Access priority area.
2. Town Hall Sprinkler Pipe Project- We have completed this project which replaced approximately 220 feet of existing black steel piping with new galvanized schedule 10 main piping. I want to commend Town Engineer, Mike Dean and Facilities Director Carlos Benjamin for their assistance in completing this project.

3. Town Audit – The Town Financial Audit will begin on Monday, January 23, 2017. It will take about two (2) weeks to complete the Field work.

Chairman Buckley updated the board on the MWRTA meeting he attended on behalf of the board. He noted that the Library will be one of the newest stops for the bus. He also requested that the board consider a discussion at the February 6, 2017 meeting to determine if the town is in favor of supporting public transportation, and if so, to consider its cost.

8. The Board reviewed correspondence from Finance Director Zachary A. Taylor which provided the new IRS standard rate for mileage reimbursement. Mr. Murray moved, seconded by Mr. Kingkade: To adopt the mileage allowance promulgated by the IRS Standard Mileage Rate of (\$.535) per mile effective January 1, 2017 as well as future rate changes and notification to the board, UNANIMOUS.

9. After reviewing correspondence from Police Chief O'Loughlin regarding a request for several No Parking signs near and around the Blaire House; Mr. Murray moved, seconded by Mr. Kingkade: To approve the recommendations of Police Chief O'Loughlin as outlined in the memo dated December 22, 2016, UNANIMOUS.

10. Chairman Buckley requested a recommendation from the Police Chief and Highway Surveyor for installing crosswalks on Main Street.

11. Mr. Kingkade requested that Town Administrator Villani request clarification from the Parks Department regarding which parking spaces belong to the town and which spaces are privately owned at Prospect Heights.

12. After reviewing correspondence from Police Chief O'Loughlin regarding the Annual License Establishments Activity Report for January 1, 2016 – December 31, 2016, it was the consensus of the board that there were no significant incidents since the November report.

**13. INFORMATIONAL CORRESPONDENCE None**

14. Mr. Murray moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 8:23PM, UNANIMOUS. ROLL CALL VOTE: Chairman William Buckley; Selectmen Brian W. Murray, Esq.; William E. Kingkade Jr. all vote in the affirmative to go into Executive Session to discuss possible acquisition of the Milford Water Company, UNANIMOUS.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

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Jean M. DeTore  
Minutes Recorder

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William D. Buckley, Chairman

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Brian W. Murray, Esq.

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William E. Kingkade, Jr.