

## Milford Upper Charles Trail Committee

### Meeting Minutes

A meeting of the Milford Upper Charles Trail Committee was held on Tuesday, March 12, 2024. Reno DeLuzio being in the chair called the meeting to order at 7:15 p.m.

Present at the meeting were seven members: Reno DeLuzio, Attorney Brian Murray, Frank Pirrello, Henry Papuga, Joseph Arcudi, Elaine Capuzziello, and Jeff Howard. Absent from the meeting was one member: Frank Malangone. James Wheelock (1 Cunniff Ave.) and Bill Santini were present.

Chairman DeLuzio announced that the meeting was being audio recorded and asked if anyone had objection. Hearing no objection, the meeting was recorded.

#### 1. Approve the February 6, 2024 meeting minutes:

The meeting minutes were approved as presented.

#### 2. MUCT Committee Final Report (Final Draft):

Chairman DeLuzio noted that he sent the Committee the Final Draft and a guide sheet of the sections that showed the changes from the previous draft. Chairman DeLuzio also presented things he subsequently changed (i.e., Corrected Committee term of office dates, Trail Map revision designating Phases 2A & Phase 2B as referred to in the text, and corrections to the Property Rights Summary Chart).

Chairman DeLuzio handed out the following Periodic Maintenance Assessment recommendation to be added to the Recommendation Section of the report:

**Comprehensive Maintenance Assessment:** Perform a Comprehensive Maintenance Assessment every two years and issue a report.

(Reference for Guidance: Milford Upper Charles Trail – Comprehensive Maintenance Assessment Report 09-2018. *E-Copy Available at [www.milfordma.gov](http://www.milfordma.gov)* > Departments>Planning and Engineering>> Milford Upper Charles Trail.)

Hearing no comments, Mr. Howard moved to add the Periodic Maintenance Assessment recommendation (with the one spelling error correction) to the Recommendation Section of the report. Motion was seconded. Motion passed unanimously.

The Committee had no further comments or changes. Chairman DeLuzio will prepare a final compilation for submitting it to the Select Board.

**Hard Copies:** Chairman DeLuzio handed out a list of twenty-four who would receive hard copies. The list was reduced to fourteen by Committee members opting out of receiving a hard copy and other reductions recommended by the Committee. (see Attachment 1). Frank Pirrello will deliver Robert Buckley's copy to his home in Plymouth. Chairman DeLuzio also presented a quote from NHC Print in Franklin for 30 copies. It was the consensus of the Committee to print 14 copies at NHS Printing.

Chairman DeLuzio introduced his attempt at an Executive Summary (48 pages). The consensus of the Committee was that an Executive Summary should be no longer than 2 or 3 pages. If it cannot be limited to 2 or 3 pages, do not bother spending more time on it.

## Milford Upper Charles Trail Committee

**Schedule:** The report will be delivered to the Select Board on or before April 1, 2024 and presented at their April 8<sup>th</sup> meeting.

**Committee Closeout:** Chairman DeLuzio recommended the Committee have a final meeting before April 8<sup>th</sup> to approve the minutes of this meeting and to dismiss the Committee's final meeting (a procedure used to dissolve the Town Meeting Study and Improvement Committee, chaired by Mr. DeLuzio). It was the consensus of the Committee to meet on April 8<sup>th</sup> prior to the Select Board's meeting which starts at 6:00 p.m.

Mr. Papuga reported that, as a courtesy to the Water Board, he sent a request to the Water Board Chairman for the MUCT Committee to meet with the Board to brief them on the Committee's favorable position of a trail enhancement to extend the trail along the northerly side of Milford Pond on Water Dept. land to Plains Park before the Final Report was presented to the Select Board. The Water Board Chairman declined the request and outlined the procedure to follow to bring a matter to the Board's attention. It was the consensus of the Committee not to send a hard copy of the report to the Water Board.

Chairman DeLuzio felt it was important to send an E-copy of the report to the Water Dept. General Manager since the Water Company is mentioned in the report. In addition, there is cautionary information in the Final Report regarding protection of the transmission pipe from Echo Lake to the Water Dept. on Dilla St. during trail maintenance.

Mr. Papuga asked if the MUCT Committee is involved with a proposal for a path from Eugene Circle to the Trail. Chairman DeLuzio responded that the Committee is not involved. Based on fencing provided to Mr. Daniel Ney (5 Eugene Circle) during Phase 2B, he contacted Chairman DeLuzio for consultation regarding granting the Town an easement through his property to the trail. Chairman DeLuzio, the Highway Surveyor, and the Town Engineer visited the site. There is a significant grade difference between the elevation of Mr. Ney's lot and the trail. The consensus from the site visit was that surveyed elevations are required to determine the contours of the site and if some combination of grading, filling, and a ramp is feasible. This proposal is in the very early stages and a number of issues need to be addressed.

Attorney Murray advised that if Mr. Ney has a mortgage, his lending institution would have to approve the granting of the easement and that it will have an impact on the fair market value of his property.

Meeting adjourned at 8:10 p.m.



Reno DeLuzio, Chairman

Date: 4/12/24

Milford Upper Charles Trail Committee

Attachment 1

<b>Milford Upper Charles Trail Committee - Final Report Hard Copies (3-13-24)</b>			
<b>Distribution</b>	<b>Copies</b>		
Select Board Members	3		
Town Administrator	1		
Library	1		
Historical Commission	1		
Legal Dept.	1		
Committee Chairman	1		
Robert Buckley	1		
Rose Mary Natelson	1		
Planning and Engineering Dept.	1		
Finance Director	1		
Robert Weidknecht	1		
Highway Dept. (forgot to include in the previous draft)	1		
<b>Total</b>	<b>14</b>		
<b>Opted Out</b>			
Henry Papuga			
Joe Arcudi			
Mike Bresciani (By Joe Arcudi)			
Frank Pirrello			
Attorney Brian Murray			
Elaine Capuzziello			
Fin Com (By Committee consensus)			
Attorney Gerry Moody (by Attorney Murray)			
Margaret Knowlton (By Committee consensus)			
Frank Malangone (Absent. By the Chair)			