MILFORD INDUSTRIAL DEVELOPMENT COMMISSION
MINUTES OF MEETING
Thursday, November 16, 2023
4:00 P.M., Room 14, Milford Town Hall

Members Present: Joseph Boczanowski, Justin Brosnan, Tony Pinto (Vice Chairman), Ronald Platukis.

Members Absent: Steven Borges, Scott Kaplan.

Others Present: Larry Dunkin, Town Planner.

Call to order: The Vice Chairman called the meeting to order at 4:00 P.M.

Minutes of 10-19-2023 meeting:
Motion by Boczanowski, Second by Platukis to approve the minutes of the 10-19-23 meeting as written.
Roll Call Vote: Boczanowski, yes; Borges, absent; Brosnan, yes; Kaplan, absent; Pinto, yes; Platukis, yes.
Motion carried.

IDC to EDC Town Meeting Article - results & timing: The Town Planner reported that Article 6 on the 10-30-2023 Special Town Meeting Warrant was approved by a unanimous voice vote. Town Administrator Villani had presented the Article on the floor of Town Meeting. This approval will take effect once the Attorney General's office certifies the action. They have 90 days to act, so that will extend into early February of 2024. The proposal not only renamed the Industrial Development Commission to the Economic Development Commission, but also reduced the number of members from eleven to seven.

Economic Development Director position - status: The Town Planner advised the members that the Town Administrator will be re-assessing the need for an Assistant Town Administrator / Economic Development Director as previously approved. However, any new position description will need approval from both the Personnel Board and Town Meeting before it can be posted. This translates to June 2024 at the earliest to begin advertising for a new position if one is in fact established. Given that likely 6+ month timeline, the members discussed the possibility for the Town Planner once again becoming a member of the Commission, at least on an interim basis until a new position is created and filled.
Motion by Pinto, Second by Platukis to send a memo to the Select Board requesting that they re-appoint the Town Planner to the Commission, at least on an interim basis until a new position is created and filled.
Roll Call Vote: Boczanowski, yes; Borges, absent; Brosnan, yes; Kaplan, absent; Pinto, yes; Platukis, yes.
Motion carried.

Comprehensive Plan funding article approved: The Town Planner reported that Article 20 on the 10-30-2023 Special Town Meeting Warrant was approved by a unanimous voice vote. Article 20 authorized $103,000.00 for the preparation of the 2024 Comprehensive Plan for the Town. The overall cost to prepare the Plan is $163,000.00, and the Planning Board has been awarded a $60,000.00 Technical Assistance Program Grant from MAPC that will reduce that overall cost to $103,000.00.

Authorize use of IDC funds: The Town Planner requested the use of the FY-23 IDC/EDC budget for GIS-related updates.
Motion by Pinto, Second by Boczanowski to authorize the use of the FY-23 IDC/EDC budget for GIS-related updates.
Roll Call Vote: Boczanowski, yes; Borges, absent; Brosnan, yes; Kaplan, absent; Pinto, yes; Platukis, yes.
Motion carried.

Adjourn:
Motion by Boczanowski, Second by Brosnan to adjourn.
Roll Call Vote: Boczanowski, yes; Borges, absent; Brosnan, yes; Kaplan, absent; Pinto, yes; Platukis, yes.
Motion carried.
The meeting was adjourned at 4:35 P.M.