

MILFORD INDUSTRIAL DEVELOPMENT COMMISSION
MINUTES OF MEETING
Thursday, July 20, 2023
4:00 P.M., Room 14, Milford Town Hall

Members Present: Larry Dunkin (Chairman), Tony Pinto (Vice Chairman), Ronald Platukis.

Members Absent: Joseph Boczanowski, Steven Borges, Scott Kaplan.

Others Present: Richard Villani, Esq., Town Administrator, John Charbonneau, Assistant Town Administrator / Economic Development Director

Call to order: The Chairman called the meeting to order at 4:04 P.M.

Introduction: Town Administrator Villani introduced John Charbonneau to the members. Mr. Charbonneau is the recently hired Assistant Town Administrator / Economic Development Director. The Town Administrator commented on Mr. Charbonneau's extensive credentials, and referred the members to the resume that was included in the agenda packet. The members welcomed Mr. Charbonneau to the meeting and to Milford.

IDC's role in Economic Development: Town Administrator Villani noted the Select Board's interest in rejuvenating the IDC now that the Economic Development Director position has been filled. He also noted the Town's interest in renaming the Industrial Development Commission to the Economic Development Commission, and in reducing the number of members from eleven to seven. An article will likely be placed on the Fall Special Town Meeting Warrant for those changes. A draft of the text of the proposed article was included in the agenda packet. It is likely the finalized text of the article will be available by the IDC's meeting in August.

2024 Milford Comprehensive Plan schedule: The Chairman explained that the Planning Board will be seeking funding at the Fall Special Town Meeting Warrant to prepare a 2024 Milford Comprehensive Plan. The Planning Board intends to hire the Metropolitan Area Planning Council (MAPC) planning staff as the consultant to prepare the Plan. MAPC should be able to begin work in the fall of this year, with the majority of the work to occur throughout calendar year 2024. The current cost estimate is \$163,000.00, and the Planning Board has already received a \$60,000.00 Technical Assistance Program Grant that will reduce the overall cost of the project to \$103,000.00. Included in the agenda packet was an outline of the expected scope of work.

Updated GIS themes: The Chairman noted that the Conservation Commission Jurisdiction parcels theme on the GIS has been updated. The Town now has slightly over 1,000 acres of open space under Conservation Commission protection. The GIS also has a separate theme locating the Former Water Company parcels that the Town has acquired, including those located in Hopkinton.

The Chairman noted that the next meeting will be on August 17, 2023.

Adjourn: The meeting was adjourned at 4:43 P.M.