



**TOWN OF MILFORD, MASSACHUSETTS**  
**MILFORD YOUTH CENTER**  
**MILFORD YOUTH COMMISSION**  
24 Pearl St., Milford, MA 01757  
(508) 473-1756 Phone  
(508) 473-4388 FAX



**Location:** Milford Youth Center - Conference Room, 2nd Floor

**In-Person Meeting**

**Date:** September 5, 2023

**Time:** 6:30 pm

**Amended Agenda**

**Members Present:** Chair, Brendan Rickert; Vice-Chair, Stacy Darling; Chuck Calagione, Christine Crean, Gail Jussaume, Jason Vaz

**Members on Phone:** John Capece

**Members Absent:** Ariae Bryan, Darlene Dulude, John Dulude, William Farrell, Steve Sousa

**Staff Present:** Dale Michaud, Emily Stienstra, Jen Ward

**Call to Order**

At 6:40 pm, Chair Rickert called the meeting to order and performed the roll call.

**A. Invitation to Speak:** None.

**B. New Business**

1. Approve Meeting Minutes: Regular Session, 8/8/23; Executive Session, 8/8/23

**Motion:** **B. Rickert moved to approve Regular Session minutes of 8/8/23 with one edit and Executive Session minutes of 8/8/23 with one edit.**

**Seconded:** **C. Crean**

**Roll Call Vote:** B. Rickert, aye; A. Calagione, aye; J. Capece, aye; C. Crean, aye; S. Darling, aye; G. Jussaume, aye; J. Vaz, aye. Unanimous.

**Motion Carries:** **7-0**

2. Fund Balance as of 8/31/23: \$ 81,715.51

3. Signing of warrants:

- i. 24-07 Revolving Account for \$6,142.00 - Summer Camp expenses (\$3,500 for July trips - busing, craft program, trip to Campbell Farm)
- ii. 24-07 Department Budget for \$658.00 - Social Capital recruiting fee for AmeriCorps' members
- iii. 24-08 Department Budget for \$201.00 - Fish tank maintenance
- iv. 24-09 Revolving Account for \$145.81 - WalMart -summer camp teeshirts, Imprint Graphics
- v. 24-09 Revolving Account for \$3,130.47 - Summer Camp trips, Pinz, Milford Swim School, Town of Mendon camp trip, Signs Plus, nurse consultant fee for physical/immunization screenings for >100 campers

Members discussed why the nurse consultant isn't paid by the School Dept. or the Town.

**Motion:** **B. Rickert moved to approve signing the following warrants:**

24-07 Revolving Account for \$6,142.00	24-08 Revolving Account for \$145.81
24-07 Department Budget for \$658.00	24-09 Revolving Account for \$3,130.47
24-08 Department Budget for \$201.00	

**Seconded:** **G. Jussaume**

**Roll-Call Vote:** Unanimous

**Motion Carries:** **7-0**

**C. Director's Report:**

1. After School Program:
  - a. Open House: A huge success!
    - Well attended by Summer Camp families. Open House tours are more efficient than 30-40 minute tours per family. Schedule an Open House before Summer 2024.
  - b. See Program Calendar
  - c. Upcoming programs - see fliers  
Assistant Director, E. Stienstra reported on programs:
    - MYC is excited to bring back LifeSkills from September-June (see J. Abrantes).
    - Youth Leadership Council held two training events last week
    - Cornerstone at Milford will volunteer for intergenerational activities at MYC.
    - Give Kids the Arts - more advanced arts for children
    - Sponsored programs by Milford Hospital
    - Social Emotional Program - grant funded (Landon and Iliana)
  - d. Two AmeriCorps' members will attend Open Houses in all schools (outreach)!
2. Building Updates:
  - a. Music/Multipurpose Media Center - State Rep, Brian Murray secured \$60,000 State funding - waiting on receipt date for funding
  - b. Block funding secured by the Town - pursuing crosswalk signage.
    - Town awarded a grant. MYC will be accessed via Winter St. rather than Pearl St.
  - c. Capital Plan/Town Meeting: October 30, 2023 - 12-15 passenger van approved
    - Imperial \$6,500 quote; follow-up has gone unanswered for 3 years.
    - YMCA shared how they purchase vans. They will research other vendors and pricing to secure a better estimate for the Town.
    - Could a van be purchased as part of another Town department's fleet division?
    - The van would be multipurpose (transportation to Milford TV, transport supplies).
    - Reco money - The \$10,000 earmark will be announced at CraftRoots fundraiser.

**Motion:** **B. Rickert moved to approve signing the Town Meeting Warrant and add a 12-15 passenger van to the Town Meeting Warrant.**

**Seconded:** **J. Vaz**

**Roll-Call Vote:** Unanimous

**Motion Carries:** **7-0**

3. Donation/Grant Updates:

- a. See newsletter for monthly updates for misc. donations including \$2,500 donation from Benjamin Moore: <https://conta.cc/3Qmnb8K>
- b. YouthWorks Summer Program's third year increased the number of youth, volunteers and organizations involved. MYC continues its full-year program!
- c. AmeriCorps positions filled - Iliana Gonzales and Landon Johnson!

Other Events/Programs:

- d. CraftRoots Fundraiser - Friday, September 15, 2023 from 6:00-9:00 pm
  - i. Ten \$30 tickets for each Board member/Staff to sell, comes with free beer
    - J. Ward collected proceeds from 58 tickets sold.
    - Return unsold tickets to J. Ward today, 9/5.
    - Deadline to turn in ticket proceeds for door prize is 1:00 pm, Thursday, 9/14.
  - ii. Raffle prizes and/or donation help - see draft letter and flier
    - Raffle pamphlet - Adult raffle prizes include: 4 tickets to Water Wizz, 6 tickets to Six Flags, a possible concert ticket, gift certificates to Nutriforia, Garden Pizza, Jay's Classic Barbershop, YMCA. Looking for 40 prizes.
    - Raffle boards - MYC staff created an efficient method to award raffle prizes.
    - Members viewed raffle prizes created by Board members and staff.
  - iii. ZeroDrift will perform
  - iv. Awardees:
    - a. 2023 Individual Appreciation Awards.
      - Madison Bonvino
      - Samantha Bonvino
    - b. 2023 Community Appreciation Award
    - c. Jeff of the MassHire Central Region Workforce Board (MCRWB) will attend.
    - d. Commonwealth Corporation
  - v. Food
    - a. Paradise BBQ Food Truck - food for purchase
    - b. Rail Trail: Pizza and hot tots - May need help to pick up free food
    - c. Dessert platters were passed out to Board members
    - d. G. Jussaume to reach out to Edible Arrangements for raffle platter
    - e. Arrive by 5:00 pm (Board members) Awards presented 7:00-7:15 pm
    - f. Fundraiser is same date as Rosh Hoshana and Double Tree Boxing event. Next year avoid the religious holiday.
    - g. J. Vaz to assist with transporting tables and prizes.
    - h. J. Ward to get petty cash for fanny packs for raffle prizes
    - i. J. Ward to reach out to Rail trail
    - j. Duludes are unavailable to collect admission (J. Abrantes, G. Jussaume to do).
    - k. J. Ward to remind Maddie that people are picking up tickets.
    - l. AmeriCorps' members (Iliana and Landon) to take photos
    - m. Raffle prizes pulled 7:30-7:45 pm
    - n. J. Ward needs a Board member to remain until event end to sign off on profits amount collected.
    - o. J. Ward to confirm event setup at Craft Roots Brewing.
    - p. J. Ward to ask band to move outdoors.

- q. Tickets can be used at bar (see Sam who maintains the tab per person)
- r. TV slide show with photos
- s. Will try to add Cornhole game
- vi. Small Halloween event (every other year - alternate with Fashion Show)
  - Members discussed combining both events but decided to keep events separate. It is too late for new AmeriCorps' members to organize a big Halloween event. MYC will do a small Halloween event. Haunted House Maze will be every other year. The Fashion Show will be in April.

4. Rentals:

- a. Current and future rentals/MYC programs: <https://tinyurl.com/MYCrentals>
  - i. Starting in September: Cheer, Basketball, Senior Walking (11:30-1:00 mornings: Tuesday & Thursday), Adult Open Gym (pickleball and basketball). Volleyball will continue as long as possible.
  - ii. Starting in October: Career Fair, October 11 is a combination of Commonwealth Corp. and MassHire (businesses to come), Respite Center in the a.m.
  - iii. Non-Profit events:
    - New Human, Aaron Anniballi will hold an event, Saturday, 10/7, 8:30-1:30
      - Three classes: 45 minutes of yoga, 45 minutes of basic workout, a 45 minute basketball event
      - Proceeds:
        - 30% to MYC
        - 30% to sponsor needs of MYC families: food, Thanksgiving, bikes, school items)
        - 30% to pay instructors
      - They're asking for both courts, no kitchen, yes bathrooms. They would like the space fee removed.
      - Members discussed profit margins or whether MYC can afford to discount the space fee estimated at \$500. MYC already sponsors families for Thanksgiving. Suggest an MYC summer scholarship. Donate generally to MYC .
    - Hoops for Troops decided not to use MYC

**Motion:** **B. Rickert moved to approval waiving the space rental fee to New Human for October 7, 2023 from 8:30 am to 1:30 pm with more definition for sponsoring an MYC family.**

**Seconded:** **J. Vaz**

**Roll-Call Vote:** Unanimous

**Motion Carries:** **7-0**

5. Marketing & Communications Assistant - Amari King declined the position.

Update and Recommendation:

- MYC Assistant Director and Human Resources Director reviewed all resumes.
- Candidates were interviewed by MYC Director, Assistant Director, and HR Director.
- a. <https://www.delaneymcwalters.com/>. Members reviewed the web site.

**Motion:** B. Rickert moved to nominate Delaney McWalters as Marketing and Communications Assistant at Step 1 pending CORI and reference check.  
**Seconded:** S. Darling  
**Roll-Call Vote:** Unanimous  
**Motion Carries:** 7-0

6. Upcoming Meeting: Tuesday, October 10, 2023 @ 6:30 pm

**Motion:** B. Rickert moved to adjourn the meeting at 8:03 pm.  
**Seconded:** C. Crean  
**Roll-Call Vote:** Unanimous  
**Motion Carries:** 7-0

*The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

Respectfully submitted,

Dale Michaud  
Recording Secretary

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

**Documents Used**

- MYC Agenda 9/5/23
- MYC Meeting Minutes 8/8/23
- MYC Executive Session Minutes 8/8/23
- MYC Funds Report
- YouthWorks Program
- CraftRoots Raffle Ideas List
- MYC September Calendar
- All Monthly Program Fliers
- MassHire Job Fair