

Town of Milford – Board of Water Commissioners

Meeting Minutes – January 18, 2024

Meeting Called to Order – 3:15 PM

In attendance were: Chairman Jonathan Bruce, member Jamie Luchini, and member Philip Ciaramicoli. Also in attendance was Water Department General Manager David Condrey and Consultant Gerald M. Moody, Esq.

Agenda Items

- A. Approval of Minutes** - Minutes of December 14, 2023 were reviewed and unanimously approved by the members. The minutes were signed by the Chairman.
- B. Receivables Commitment** - The Board reviewed the General Managers submission as to the November water billings, those billings being in the amount of \$544,893.68. The members indicated their approval of the committed amounts.
- C. Approval of Expenditures and Budget Discussion** – The following payroll and bills payable warrants were reviewed:

Payroll:

24 – 25	\$22,152.42
24 – 26	\$23,848.26
24 – 27	\$22,940.80
24 – 28	\$22,740.36
24 – 29	\$22,010.53

A motion was made by Mr. Luchini, seconded by Mr. Ciaramicoli to approve as indicated above and it was unanimously so voted.

Bills payable:

24 – 25	\$190,161.20
24 – 26	\$127,856.78
24 – 27	\$8,606.12
24 – 28	\$13,300.89
24 – 29	\$32,199.46

After discussion it was moved by Mr. Luchini, seconded by Mr. Ciaramicoli and unanimously voted to approve the bills payable as set forth above.

- D. **Update on Discussion with Highway Surveyor on Department Responsibility as to Work on Roadways** – The General Manager did not have any further update to present in relation to this matter. The Commission agreed that going forward the Manager will handle these issues on a case-by-case basis and keep the Commissioners informed.

- E. **Water Department Manager on Any Operational Issues** – The Manager reported that the reservoir is full, at 100% capacity. The Manager indicated that last year at this time we were at 47% capacity. This is, obviously, because of the unusual rain experienced in this area over the course of the last year. The Manager also outlined the amount of water being utilized to meet demand, from the various sources utilized by the Department. The Manager indicated that all is going well in this regard but that it will be continuously monitored, particularly at the Echo Lake facility in order to keep the water from “over topping” the dam.

The Manager discussed the punch list progress for the Godfrey Brook Project. It was reported that R.H. White continues to take care of these items and they will hopefully be able to speed things up now that we are past the holidays. As indicated in the report of the Manager, which is before the Board, there are continuing issues that must be dealt with in terms of bringing certain wells to their rated maximum flows. This is

being worked on and is hopeful that there can be significant improvement.

The Manager discussed the PFAS grant. There is no particular update at this point in time but the Manager continues to monitor this and is sure that the necessary paperwork and/or applications have been filed in this regard.

The Manager briefly discussed an issue of an easement sought from National Grid. The Manager will follow-up with Attorney Moody and/or Town Counsel Murray in relation to such an easement.

The Manager discussed the Dilla Street Wells Project indicating that the pre-construction meeting Barbato and the Town Engineer has taken place to ensure that there were no issues to be resolved. The contractor has a start date of March 1st and it is hoped that the start day will be achieved and that the project will go forward expeditiously.

There was discussion of a recent problem in relation to the Countryside Healthcare facility. Another leak was discovered resulting in significant water loss and there was a discussion of the extent, if any, which the Commissioners would be willing to assist the facility. It was determined, and all agreed, that the best approach would be similar to the approach taken in relation to the last leak situation that the Countryside facility had faced. The water bills will be reviewed carefully by the Manager and the appropriate adjustment will be made.

At this time there was also a discussion of the budget and progress made on the budget. It was indicated by member Ciaramicoli that in all respects the operations have been positive and have been coming in at or under budget, indicating careful work and review at all levels.

- F. **Capital Projects** – After brief discussion the Commissioners recognized that the issues discussed in the Managers presentation, and within the Managers report, sufficed in terms of discussion of capital projects.

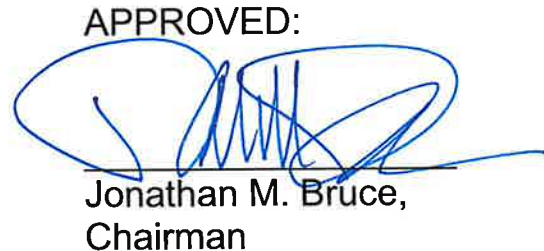
G. **Old Business** – None of the Commissioners had any old business to discuss.

H. **Executive Session to Consider Employment Contracts of Department Personnel and Value of Real Estate** – At about 4:25PM. the Chairman announced that the Commissioners would be going into executive session to consider the value of real estate in relation to the potential leasing of the Highland Street Cell Tower site.

The Chairman announced that the Commissioners would not be returning to open session. A vote was taken on a roll call vote and it was unanimously voted to enter executive session.

Submitted by:


Gerald M. Moody, Esq.

APPROVED:

Jonathan M. Bruce,
Chairman