
MINUTES OF REGULAR SESSION – February 15, 2024

ROOM 03 – TOWN HALL

4:30 PM

PRESENT: Chairman Paul A. Mazzuchelli and Select Board members Michael K. Walsh and Thomas J. O’Loughlin and Town Administrator Richard A. Villani.

1. Mr. O’Loughlin moved, seconded by Mr. Walsh: To sign the warrant. UNANIMOUS.
2. Mr. O’Loughlin moved, seconded by Mr. Walsh: To approve the Regular Session Minutes of January 22, 2024 as submitted. UNANIMOUS.
3. Sonesta International Hotels Corporation dba Sonesta Select Boston Milford filed an application seeking approval of their updated Corporate Officers on the Massachusetts Secretary of the Commonwealth Corporate Filing. This is a correction to their original approved Common Victualler All Alcohol Innholder License. No one from the public attended the hearing. Mr. O’Loughlin moved, seconded by Mr. Walsh: To approve and assent to the updated Corporate Officers on the Massachusetts Secretary of the Commonwealth Corporate Filing. UNANIMOUS.
4. Mandarin Milford Restaurant, Inc. of 196 East Main Street filed an application seeking an Amendment to its Common Victualler All Alcohol Beverages License to add Live Entertainment. Mr. O’Loughlin moved, seconded by Mr. Walsh: To approve the application seeking an Amendment of Milford Mandarin Restaurant, Inc. to its Common Victualler All Alcohol Beverages License to add Live Entertainment. UNANIMOUS.
5. Finance Director Zach Taylor was present to provide a Financial Report to the Select Board. He presented a draft Balanced Budget but cautioned the Board that there will be additional financial initiatives to be considered at Town Meeting. The Governor’s Budget Cherry Sheet is \$3 Million less than last year. The Town’s estimated revenue increased by \$5 million from last year and Expenditures increased by 3 per cent. He has issued a directive to Department Heads to limit their Budget increase to 3.5 % with the exception of the Police (4.5%), Fire (4.25%), School (6.5%), BVT (4%), Retirement (6.7%) and Health Insurance (6.5%). The Financial Goals include adding \$1,745,904 to the Stabilization Account and setting aside \$1,750,000 for Capital Projects. Challenges include needing an additional \$1 million for the Central Street Bridge Project, \$1 million to correct a water problem at the Youth Center, \$2 million

for the new Milford High School Feasibility Study, a possible \$2,400,000 for the Geriatric Authority and additional funding for the repairs to Godfrey Brook. We will have \$2.8 million in free cash available for the May Annual Town Meeting. He recommended using the Short Term Stabilization Account to fund the High School Feasibility Study. Mr. Mazzuchelli appreciated the update as it “will educate and make Department Heads aware of Budget concerns and help guide their capital requests for Town Meeting”. Mr. O’Loughlin said the Financial concerns are valid as the State has “not hit its Revenue Targets”. He said further “Milford is housing migrant families and the State created this issue and it is costing the Town money to educate these children”. Regarding the Geriatric Authority, Mr. O’Loughlin said “Town Meeting has to make the decision whether to provide additional funding as this is both a financial and emotional issue for the Town”. Mr. Walsh said we should “consider looking ahead to 2026 to help plan for the Budget and Capital requests”. Mr. Taylor next informed the Board the Snow and Ice Account will be in a deficit situation. He requested the Board vote to allow deficit spending in this account. Mr. O’Loughlin moved, seconded by Mr. Walsh: To allow deficit spending by the Highway Department in the Snow and Ice Account. UNANIMOUS.

6. ADMINISTRATOR’S REPORT – January 15, 2024

A. Mandatory Management Training – HR Director Kristin Melpignano has scheduled mandatory Training Management Supervisory sessions through the UMass/Collins Center on Wednesday, January 17th, from 9:30 to 4 p.m. Wednesday, January 31st and from 9 a.m. to noon, and Wednesday February 15th from 9 a.m. to noon. This is a comprehensive training program that will meet the minimum requirements for Anti-Harassment/Sexual Harassment and Discrimination training as well.

B. CPR Training- HR Director Kristin Melpignano has also scheduled two (2) CPR Training sessions for interested Town Hall employees. I want to thank her for setting up both training sessions.

7. Mr. Walsh requested the Town Administrator contact representatives from Enterprise Car Rental to advise them not to park their vehicles on Prairie Street.
8. Tradicao Da Roca, Inc. of 119 East Main Street, Milford filed an application seeking a new Common Victualler License. All paperwork is in order. Mr. O’Loughlin moved, seconded by Mr. Walsh: To approve the new Common Victualler License. UNANIMOUS.

9. JHM Fortune, LLC dba Best Western of 3 Fortune Boulevard, Milford filed an application seeking a new Common Victualler License. All paperwork is in order. Mr. O'Loughlin moved, seconded by Mr. Walsh: To approve the new Common Victualler License. UNANIMOUS.

10. The Board reviewed an email from Finance Director, Zach Taylor, requesting the Board reappoint, Treasurer Chris Pilla, to a three-year term on the Retirement Board. Mr. O'Loughlin moved, seconded by Mr. Walsh: To reappoint Chris Pilla to a new three-year term on the Retirement Board. UNANIMOUS.

11. The Board reviewed a Gift Acceptance Form for a Gift from Alavi + Braza, PC in the amount of \$5,000.00 to the Youth Center to support programming. Mr. O'Loughlin moved, seconded by Mr. Walsh: To accept the Gift. UNANIMOUS.

12. The Board reviewed a Memo from the Town Planner, Larry Dunkin, requesting the Board VOTE to remand three (3) proposed Zoning Bylaw Amendments regarding Brewpub Uses, Electronic Vehicle Charging Stations and Contractors Yard Uses to the Planning Board for public hearing to be included on the May 20, 2024 Annual Town Meeting Warrant. Mr. O'Loughlin moved, seconded by Mr. Walsh: To remand three (3) proposed Zoning Bylaw Amendments regarding Brewpub Uses, Electronic Vehicle Charging Stations and Contractors Yard Uses to the Planning Board for public hearing to be included on the May 20, 2024 Annual Town Meeting Warrant. UNANIMOUS.

13. The Board reviewed a Memo from the Town Planner, Larry Dunkin, requesting the Board VOTE to remand a proposed Zoning Bylaw Amendment regarding Sports Court Lighting to the Planning Board for public hearing to be included on the May 20, 2024 Annual Town Meeting Warrant. Mr. O'Loughlin moved, seconded by Mr. Walsh: To remand a proposed Zoning Bylaw Amendment regarding Sports Court Lighting to the Planning Board for public hearing to be included on the May 20, 2024 Annual Town Meeting Warrant. UNANIMOUS.

14. The Board reviewed a Memo from the Town Administrator recommending the Board appoint Kevin Tomaso as a Part Time Local Building Inspector and that he be placed at Grade 7/Step 4 under Article 2 with a starting hourly wage of \$ 39.07 and that he be allowed to begin work on February 26, 2024. The appointment would be subject to Personnel Board approval. Mr. O'Loughlin moved, seconded by Mr. Walsh: To appoint Kevin Tomaso as a Part Time Local Building Inspector and that he be placed at Grade 7/Step 4 under Article 2 with a starting hourly wage of \$ 39.07 and that he be allowed to begin work on February 26, 2024 subject to Personnel Board approval. UNANIMOUS.

15. The Board reviewed a contract Award Sheet recommending the Board award the Demolition of the Three Basement Locker Rooms Project at the Milford Police Station to Fox Painting Co., Inc. Mr. O'Loughlin moved, seconded by Mr. Walsh: To award the contract for the Demolition of the Three Basement Locker Rooms Project at the Milford Police Station to Fox Painting Co., Inc. for the contract price of \$120,000.00. UNANIMOUS.
16. Invitation to Speak: NONE.
17. The Board reviewed a Memo from Youth Center Director regarding Grants and Donations made to the Youth Center since November 2023.
18. Mr. O'Loughlin moved, seconded by Mr. Walsh: To adjourn the Select Board meeting at 5:46 PM, UNANIMOUS.

Richard A. Villani
Minutes Recorder

Paul A. Mazzuchelli, Chair

Michael K. Walsh

Thomas J. O'Loughlin, Esq.