



JENNIFER M. SCLAR, MAA
ASSESSOR/ADMINISTRATOR

TOWN OF MILFORD BOARD OF ASSESSORS

52 MAIN STREET
MILFORD, MA 01757
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JOSHUA M. LIOCE
CHAIRMAN

PAUL G. SIMAS

STEVEN BORGES

ASSESSORS@TOWNOFMILFORD.COM
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MINUTES OF REGULAR SESSION – JANUARY 17, 2024 4:00 P.M. ROOM 14

PRESENT: Chairman Joshua Lioce, Members Steven Borges and Paul Simas, and Assessor/Administrator Jennifer Sclar.

Mr. Lioce called the meeting to order at 4:05 p.m.

GENERAL BUSINESS

A motion was made by Mr. Borges to approve the minutes of the November 29, 2023 meeting. The motion was seconded by Mr. Lioce. Mr. Simas abstained. The motion passed

The following bills for fiscal year 2024 were reviewed and approved as amended:

Corinne Sanborn	\$32.40
Zobrio	\$1,080.00
WB Mason	\$131.97
WB Mason	\$49.98
WB Mason	\$21.12
Northeast Stamp	\$38.95
Corinne Sanborn	\$130.48
WCAA	\$112.00
Worcester Registry of Deeds	\$56.00
Embroidery Bar	\$15.00
CoStar	\$512.18
Colonial Municipal Group	\$33,988.50
Corinne Sanborn	\$3.61
Worcester Registry of Deeds	\$22.00
WB Mason	\$25.77
MAAO	\$300.00
CoStar	\$512.18

NEW BUSINESS

The inspection vehicle was delivered. It has been registered and inspected. Decals of the town seal and department will be installed and it will be ready for inspections next week.

Drafts of the department budget request and annual town report will be provided to the Board for review and input.

The State Ethics Commission sent the annual conflict of interest summary to employees and Board members. They are now tracking this progress online but copies of the acknowledgements will also be kept in the office.



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MAAO is offering course 200 online and a zoom session on open meeting law. Jennifer will forward this information to the Board members.

The Assessors' Office will begin auditing personal property accounts. These audits will be conducted by a third party, Municipal Audit Professionals. They will assist the Board in selecting accounts. A review of the audit results will help determine if ongoing audits are warranted and cost effective.

SET MEETING DATES

The next Board meeting is scheduled for February 21, 2024 at 4:00 p.m.

ADJOURNMENT

A motion was made by Mr. Simas at 4:40 p.m. to adjourn the open session and enter executive session pursuant to G.L. c.30A section 21(a) purpose number 7 and the Board will not reconvene to open session. The motion was seconded by Mr. Borges. By roll call, Mr. Borges – yes, Mr. Lioce – yes, Mr. Simas - yes. The motion passed unanimously.

Respectfully submitted,

Jennifer Sclar, Clerk

BOARD OF ASSESSORS

Exhibits: Minutes 11/29/2023
Department bills for December and January
Personal property account list